



खादी और ग्रामोद्योग आयोग

KHADI AND VILLAGE INDUSTRIES COMMISSION

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार

Ministry of Micro, Small & Medium Enterprises, Govt of India

No. PMEGP/Policy/2020-21/

Date: 11.12.2020

CIRCULAR

Please refer This office issued a circular even no. dated.06.05.2020, wherein DLTC procedure was discontinued and score card system was introduced for scrutinizing and forwarding the proposals to the bank. In continuation to the said circular, the following points are further clarified to the field offices for smooth functioning and effective implementation of the scheme:-

1. The nodal officer/district coordinator of all implementing agencies should interact with the applicant personally or telephonically and confirm the receipt/ acceptance of the application for preliminary scrutiny within five working days of receipt of application.
2. The nodal officer/district coordinator of all implementing agencies will do all the required correction in the application in consultation/cross checking with the applicant and also provide hand holding to the applicant at every stage, when ever required by the applicant.
3. After preliminary appraisal of the application, the complete/corrected application should be forwarded to the bank as soon as possible, in no case later than three weeks of receipt of applications. In other words, the application should be forwarded to the bank within 26 days from the date of receipt of application.
4. As per the credit scoring criteria in the score card system, the applicant should get minimum 50 out of 100 for loan upto Rs.10.00 lakhs and minimum 60 marks out of 100 for loan above Rs.10.00 lakhs.
5. The nodal officer/district coordinator of all implementing agencies should forward the application immediately on getting the scoring of minimum required marks as per the score card, without waiting for further documents within the time line.

Contd.....2/-



ग्रामोदय, 3, इर्ला रोड, विलेपार्ले (प.) मुंबई-400056.

Gramodaya, 3, Irla Road, Vile-Parle (W), Mumbai-400056.

Website: www.kvic.org.in

6. The applications, which remain incomplete even after consultation with the applicant, may be returned to the applicants recording reasons for return, within the stipulated time line of 26 days facilitating the applicant to submit his application again.
7. Copy of G.O issued by Govt. of Telengana is enclosed herewith for ready reference. Similar order may be arranged to issue from respective State Governments to all the concerned so as to facilitate KVIB & DIC in disposing the applications within the time line.
8. In continuation to the Circular No. PMEGP /BFL/ CIR. guidelines/2020-21 dated.19.10.2020, it is clarified that head-wise expenditure statement duly certified by the Principal along with the photographs of training programme shall be submitted by the training centres to State/Divisional office of KVIC for reimbursing the training expenses. The original bills/vouchers may be retained in the training centres for audit purpose. However, it may be ensured by the respective State/Divisional Office that the actual expenditure incurred only are claimed by the training centres as per the pattern of assistance for EDP, especially in respect of boarding and lodging for the participants.

This is issued with the approval of competent authority for strict compliance. The contents of Circular may also be brought to the notice of all the stakeholders and enlisted training centres under your jurisdiction.

sd/

(M.Rajan Babu)
DY.CEO (PMEGP)

To,

1. All State/Divisional Offices, KVIC
2. All State/UT KVI Boards.
3. All Zonal Dy.CEOs. of KVIC.
4. All Director, Industries, State Govt.
5. The Secretary, Coir Board, Coir House,
M.G.Road, Kochi - 682016
6. All CMDs of Bank.

Copy for kind information to:

1. Jt. Secretary, Ministry of MSME, New Delhi
2. OSD to Chairman, KVIC
3. OSD to CEO, KVIC
4. Jt. CEO, KVIC, Mumbai

:3:

5. OSD to CVO Cell, KVIC, Mumbai
6. OSD to FA Cell, KVIC, Mumbai
7. Dy.CEOs in Central Office, KVIC, Mumbai
8. All Zonal Dy.CEOs, KVIC.
9. All Industry/Programme Directors, KVIC, Mumbai.
10. Director (IT) with a request to place the Circular on KVIC/PMEGP website.
11. Director (Publicity) with a request to publish the same in the ensuing "JAGRITI"
12. Director (Hindi Cell) for translation in Hindi
13. Master file for record.


DY.CEO (PMEGP)
11/12/20



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