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**KHADI AND VILLAGE INDUSTRIES COMMISSION,
3-IRLA ROAD, VILE PARLE (W) MUMBAI - 400 056**

No.PMEGP/Impl. of PMEGP/2010-11

March 28, 2011

C I R C U L A R

Sub: Implementation of e-tracking of PMEGP applications through outsourcing professional agency at State level by KVIC.

Ref: Circular No. PMEGP / Implementation of PMEGP / 2010-11 dated 03.03.2011

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Attention is invited to the above mentioned circular, wherein it was informed that full-fledged e-tracking system has to be online for PMEGP by June, 2011 and State Directors of KVIC were directed to go in for an independent agency through open tender process as per GFR norms for data collection, data entry and uploading information pertaining to KVIC, KVIBs, DICs and banks inter e-tracking system.

2. In this regard, draft tender advertisement and tender documents for the purpose have been prepared by Directorate of PMEGP and the same are enclosed for use by the State Directors of KVIC.

3. Pre Bid meeting with the agencies may also be held to make them aware of the scope of work for e-tracking and it should be ensured that the agencies is in place and e-tracking system starts at district level in the State before June, 2011. State Directors will select the agency for collecting the data from KVIC, KVIB and bank making data entry and uploading it to e-tracking system and shall cover entire state including the area of regional offices for this purpose.

4. Director (IT) will be responsible for providing technical support for the software and attend to the technical queries and problems on this aspect, if any.

5. Director, PMEGP will be coordinating and monitoring the entire process with the State/Districts of KVIC.

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6. It may be noted that this is a time bound activity, which has to be completed by the stipulated date and calls for immediate compliance from all State Directors of KVIC. Zonal Dy. CEOs should follow up and monitor the above direction. CEO, KVIBs, Principal Secretary, Industries and Banks should also be kept informed of the development.

7. Unspent balance under B & F are available with State offices, which can be utilised for this purpose. However, where unspent balance under B & F is not available, the same may be sought from Directorate of PMEGP after finalizing the tender for e-tracking.

The above circular be taken on 'Top Most Priority'.

him 28.3.2011

(J.S. Mishra)
Chief Executive Officer

To

1. All State/Divisional Directors, KVIC
2. Principal Secretary, Industries
3. All CEO/State/UT KVIB

Copy for information to :

1. All Members of KVIC
2. Financial Advisor, KVIC, Mumbai
3. CVO, KVIC, Mumbai
4. All Zonal Dy. Chief Executive Officers
5. All Director, Industries
6. Secretary to Chairperson
7. CEO Cell
8. All Programme/Industry Directors, Central office, KVIC.
9. Director (IT) for website
10. Director (Publicity) for publishing in Jagriti

Chief Executive Officer

