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**DIRECTORATE OF PMEGP  
KHADI AND VILLAGE INDUSTRIES COMMISSION  
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No. KVIC/Govt. Policy/PMEGP/2012-13

Dt. 01.10.2012

**OFFICE ORDER**

**Sub: - Prime Minister's Employment Generation Programme (PMEGP) - Proposed Mechanism to bring in greater transparency and accountability in implementation of PMEGP - Reg.**

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To bring in greater transparency and accountability in implementation of Prime Minister's Employment Generation Programme (PMEGP), it has been decided to reiterate the steps to be taken for processing the applications at the level of implementing agencies, District Task Force Committees (DTFCs) as well as Banks. This will be mandatory for compliance by all the implementing agencies of PMEGP i.e. KVIC, KVIB, DIC and DTFCs as well as by Banks. KVIC will act as national level nodal agency.

**1. Applications received by the Implementing Agency i.e. KVIC/KVIB/DIC either by hand or by post:**

The beneficiaries can submit their applications in the prescribed format, accompanied by the requisite documents, to their nearest KVIC/KVIB/DIC office. They can also submit their applications to the Bank. However, the Bank will forward the same to either of the agencies for its consideration.

- i) An "Unique Identification Number" (UIN) has to be provided to each application of PMEGP, immediately on receipt by the implementing agency on "First-in-First-Service" (FIFS) basis and entry has to be made in the concerned Register.
- ii) It will be the responsibility of respective agency to enter the data in the web enabled e-tracking system, developed by KVIC, on the same day. In case receipt after office hours, entry should be made on the next working day.
- iii) **While feeding the data by the concerned agency, if any small discrepancy noticed in the application such as male/female, phone number, e-mail ID, District etc, same may be corrected if the applicant submits application personally. In case**

